



5th International Conference on STRESS MANAGEMENT

10th - 11th November 2018, Hyderabad, India



Registration Cancellation Policy

If a registrant is unable to attend an event for any reason they may substitute, by arrangement with the registrar, someone else from the same institute/organisation. Where the registrant is unable to attend, and is not in a position to transfer his/her place to another person, then the following refund arrangements apply:

1. Registrations cancelled more than 60 days before the event will be refunded 80% of the registration fees.
2. Registrations cancelled less than 60 but more than 30 days before the event will be refunded 50% of the registration fees.
3. Registrations cancelled less than 30 days before the event will not be eligible for a refund.
4. Registrations from authors cancelled as a result of a paper not being accepted will be refunded 80% of the registrations fees. The remaining 20% of the fee contributes to administration costs incurred.
5. Cancellations from authors (Overseas) made after a failed visa application will be refunded the registration fees paid in excess of INR 10000, which covers the costs associated with processing the paper. In this event, the paper will still be published in the conference proceedings and delegates will receive an electronic copy of the proceedings. Early bird Student registrations are not refundable in this instance.
6. Cancellations from non-authors(Overseas) made after a failed visa application will be refunded the registration fees paid less an administration charge of INR 5000 per participant registered.
7. Conference proceedings for registered participants who are for whatever reason unable to attend will be mailed by regular post to the address we have on file. This will only be done once. Should you have to withdraw please ensure we have your correct mailing address on file.
8. In the event that printed proceedings have been ordered and the participant is unable to attend, additional postage charges may be applied.

Important note for failed visa applications

Notification must be received by us in writing (email or fax) not later than 10 (ten) working days before the conference starts* for refunds to be eligible. Cancellations received after this cut-off time will not be eligible for refund. * Saturday and Sunday do not count as working days.

Refunds will be made in the following ways:

1. Any refund would be made after the conference (i.e. on or before 30th November 2018)
2. For payments received by credit or debit cards, the same credit/debit card will be refunded.
3. For all other payments, a bank transfer will be made to the payee nominated account.
4. Please note: For payments received from outside the India by bank transfer, the refund will be made by bank transfer and all bank charges should be borne by the registrant

The policy as stated on this page is valid for ICSM- 2018.